

Facilities and Arrangements

Registration

Registration for General Synod will be in Maas Auditorium, located just south of Phelps Hall, on Wednesday, June 3, from 9:00 a.m. to 7:00 p.m. and Thursday, June 4, from 10:00 a.m. to 9:00 p.m. On Friday, June 5, registration will take place at the DeVos Fieldhouse from 7:30 to 8:15 a.m.

Information Desk

The General Synod Information Desk will be located at the west entrance of the DeVos Fieldhouse.

Place of Meeting

General Synod business sessions will be held on the main floor of the DeVos Fieldhouse. The fieldhouse is equipped with air-conditioning, so layer your clothing accordingly.

Housing

Delegates and guests will be housed in student residence halls. Some but not all of the halls are equipped with air-conditioning.

Meals

Meals will be served cafeteria style in the Phelps Hall dining room.

Lost and Found

The lost and found department is located at the General Synod Information Desk in the DeVos Fieldhouse.

Telephone

Telephone calls will be received at the General Synod Information Desk. The telephone number is (616) 893-9509.

Residence hall rooms will have telephones. Local calls are free, but you will need a calling card for long distance calls. Messages received at the General Synod Information Desk will be placed at the delegate's table on the fieldhouse floor.

Mail

Mail should be addressed to

Hope College Conference Services
RCA General Synod
P.O. Box 9000
Holland, MI 49422-9000.

Because of the time needed for delivery, it is recommended that mail **not** be sent to General Synod delegates.

Expenses

The General Synod will be billed directly for lodging and meals of all delegates at General Synod. Since General Synod cannot bear the cost for visitors or delegates' spouses, their expenses must be paid before arrival.

Check Out

Please look for specific check out information in the opening day packet. Room keys must be returned before leaving campus. Failure to do so will result in a \$25 personal expense. Lost meal cards will result in a \$5 personal expense.

Leave of Absence

Requests for leaves of absence should be left at the General Synod Information Desk; with John Ornee, moderator of the Committee of Reference; or with the manager of Administrative Services, Deborah Morris. Requests should specify the hours of absence and the reason. Delegates are expected to attend all meetings of the General Synod unless excused by the Committee of Reference.

Recreation

The Dow Physical Education Center offers a 1/10 mile indoor track, three racquetball courts, three wallyball courts, one Olympic sized swimming pool, three basketball/volleyball courts, and two dry saunas. The Dow Center will be open on a limited basis during synod.

What to Bring

Delegates will want to bring a supply of hangers, an alarm clock, personal toiletries, an umbrella, and possibly an extra blanket, as some dorms are air-conditioned and only one cotton blanket is supplied. Don't forget necessary medications, which should be carried in carry-on luggage (please review the airline regulations for carry-on items). Delegates will be staying in student housing that may have shared bathrooms in the hall, so bring appropriate clothing.

Computer Access

Computer labs and kiosks will be available to everyone. Locations, hours, and user name and password information will be posted at the synod information desk.

Parking

Parking is available in designated parking lots. Overnight parking on the streets of Holland is not permitted. Vehicles left on the street past 2:00 a.m. will be ticketed.

Need Help?

Ask the Hope College/Holland folks at the table near the General Synod Information Desk.